

**LOWER PAXTON TOWNSHIP  
BOARD OF SUPERVISORS**

Minutes of Board Meeting held October 2, 2007

A business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 4:34 p.m. by Chairman William B. Hawk on the above date in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, Gary A. Crissman, and David B. Blain.

Also in attendance were George Wolfe, Township Manager; Steven Stine, Township Solicitor; and Lori Wissler, Planning and Zoning Officer.

**Pledge of Allegiance**

Mr. Crissman led in the recitation of the Pledge of Allegiance.

Mr. Hawk explained that the meeting time was change to allow the Board members to attend a training session on “Best Water Management Practices” at the Dauphin County Conservation Office.

**Approval of Minutes**

Mr. Crissman made a motion to approve the minutes from the September 4, 2007 business meeting, and the September 11, 2007 Special Business meeting. Mr. Blain seconded the motion, and the motion was approved unanimously.

**Public Comment**

No public comment was presented.

**Chairman and Board Member’s Comments**

None were presented.

## **Manager's Report**

Mr. Wolfe noted that the Dauphin County Solid Waste Management Department and Dauphin County Commissioners are conducting an Electronic Recycling Collection on Saturday, October 13, 2007 from 9 a.m. to 1 p.m. at the parking lot of Harrisburg Area Community College. He noted that this is the second collection sponsored by Dauphin County this year. He explained that computers, lap tops, radios, televisions, and any type of electronic device may be dropped off. He noted that the items will be recycled by the County at no cost to the participants.

Mr. Wolfe noted that the Board of Supervisors is now accepting applications for appointment to the various Township boards and committees. He noted that there are numerous vacancies for boards and committees such as: Planning Commission, Zoning Hearing Board, Parks and Recreation Board, Friendship Center Operating Board, Recycling Committee, Shade Tree Commission, and several others. He explained that, in January of each year, as part of the annual reorganization for Lower Paxton Township, the Board would fill vacancies to these public bodies. He noted that anyone interested in serving on one of these public bodies is invited to submit an application. He explained that applications for appointment are available on the website at [www.lowerpaxton-pa.gov](http://www.lowerpaxton-pa.gov) or by contacting the Municipal Center.

Mr. Wolfe explained that the Township Sewer Department is offering a new service to its rate payers. He noted that customers may now pay their quarterly sewer bills by credit card. He explained that the Township would accept American Express, Master Card, Discover, and VISA through Official Payments, a company that processes these credit cards for a fee. He noted that there will be no fee charged to the Sewer Department, but customers wishing to use the credit card payment process will be charged a fee of \$3.75 per transaction. He explained that interested parties may contact Official Payments directly or contact the Township Sewer Department.

## **OLD BUSINESS**

### **Stipulation and Joint Motion of Agreed Order in the tax assessment appeal of Kohl's Department Stores, Inc**

Mr. Stine explained that this is a stipulation joint motion to settle the tax assessment appeal of Kohl's Department store. He noted that this was discussed previously, and the stipulation and joint motion would settle the matter on the appeal for the amounts set for in the appeal. He noted that this item is ready for action this evening.

Mr. Crissman noted that all parties are in agreement to the stipulation and joint order, therefore, he made a motion to approve the Stipulation and Joint Motion of Agreed Order in the tax assessment appeal of Kohl's Department Stores, Inc.

Mr. Blain seconded the motion, and a unanimous voice vote followed.

## **NEW BUSINESS**

### **Resolution 07-44; revising the permit fees for signs as set forth in the Zoning Ordinance**

Ms. Wissler explained that the purpose of this Resolution is to raise the fees set for sign permits. She noted that the number of categories has been reduced, and the fees have been increased.

Mr. Seeds questioned if the increase in fees reflect the actual costs to the Township. He questioned this since it is a significant increase from the prior fee amounts. Ms. Wissler answered that it does reflect the costs associated with costs for the sign permit. Mr. Wolfe noted that staff has not been able to determine the last time the fees were increased, but he estimated that it has been more than ten years.

Mr. Crissman made a motion to approve Resolution 07-44; amending the permit fees for signs as set forth in the Zoning Ordinance. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Resolution 07-43; Accepting the 2008 Minimum Municipal Obligations for the police and non-uniformed employee pension plans

Mr. Wolfe explained that, at the last business meeting, the Board adopted Resolution 2007-40 to accept the Minimum Municipal Obligation (MMO) for the Police and Non-Uniformed Pension Plans. He explained that he asked the Board to accept the MMO, noting that they were based on the 2005 Actuarial Evaluations; noting that the 2007 Actuarial Evaluations would be received in the next few weeks. He noted that to receive state funding, the Township was required to take action on a MMO before the end of September, and since that time, the Township has received the 2007 Actuarial Evaluations that enabled the Township to revise the MMO. He noted that in total, the MMO for the two pension plans has been reduced by \$20,000. He noted that this was based on earnings that were more favorable than anticipated.

Mr. Wolfe explained that the total MMO for the Police Pension Plan is \$474,423.00 and for the Non-Uniformed Pension Plan, the MMO is \$387,277.00. He noted that part of the MMO is funded through State Act 205 grant funds the Township receives on an annual basis. He noted that Resolution 2007-43 is complete for Board action this evening.

Mr. Crissman noted that he was glad to see the MMO decrease and that it was due to good investing and good skills.

Mr. Crissman moved to approve Resolution 2007-43; amending the 2008 Minimum Municipal Obligations for the Police and Non-Uniformed Employee Pension Plans. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and the resolution passed unanimously.

Resolution 07-41; Accepting portions of roadways in Amber Fields, Phase II  
Resolution 07-42; Accepting portions of roadways in Amber Fields, Phase III

Ms. Wissler explained that Resolution 2007-41 would accept portions of Three Rivers Drive, and Yankee Lane in Phase II for the Amber Fields Development, and Resolution 2007-42 would accept portions of Three Rivers Drive, Wrigley Drive, and Candlestick Drive in Phase III of Amber Fields Development. Ms. Wissler noted that the Township Engineer has reviewed the information. In addition, a maintenance bond has been provided for each phase, and the motion should also include action on the two maintenance bonds as well.

Mr. Seeds questioned Ms. Wissler if HRG's review was a paper inspection only. Ms. Wissler noted that HRG performed a paper review, but staff engineer, Matt Miller, conducted a field review. Mr. Seeds noted that there is nothing in Mr. Miller's paper work to indicate this. He noted that the surface of the roads appears okay, but there are patches every 50 foot and he questioned what they were about. Ms. Wissler answered that she did not know.

Mr. Seeds noted that that the expiration dates in the maintenance agreement and the maintenance guarantee agreement are different. He noted that the expiration date for the letter of credit is March 6, 2009, and the expiration date on the guarantee is April 7, 2009. Ms. Wissler noted that it appears to be a mistake on the Maintenance Guarantee Agreement and would be corrected to state, March 6, 2009.

Mr. Seeds made a motion to approve Resolution 2007-41 that would accept portions of Three Rivers Drive, and Yankee Lane in Phase II for the Amber Fields Development, and Resolution 2007-42 that would accept portions of Three Rivers Drive, Wrigley Drive, and Candlestick Drive in Phase III of Amber Fields Development. He noted that the maintenance agreement date for both improvement guarantees would be corrected from April 7, 2009 to

March 6, 2009. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, and the resolution passed unanimously.

### **IMPROVEMENT GUARANTEES**

Mr. Hawk noted that there were six improvement guarantees for consideration. Ms. Wissler explained that the sixth improvement guarantee was pulled from the agenda.

#### Maiden Creek

An extension and reduction in a letter of credit with Fulton Bank in the amount of \$63,594.30 with an expiration date of October 2, 2008.

#### Country Inn and Suites

An extension and increase in a letter of credit with Orrstown Bank in the amount of \$174,900.00 with an expiration date of October 2, 2008.

#### CrossPoint United Methodist Church

A new letter of credit with Commerce Bank in the amount of \$454,000.00 with an expiration date of September 11, 2008.

#### Victoria Abbey at Forest Hills, Phase 2

An extension and 10% increase in letter of credit with Integrity Bank in the amount of \$104,210.64 with an expiration date of October 2, 2008.

#### Tuscan Villas at the Estates of Forest Hills

An extension and 10% increase in a letter of credit with Pennsylvania State Bank in the amount of \$134,518.84 with an expiration date of October 31, 2008.

Mr. Crissman made a motion to accept the five Improvement Guarantees as presented. Mr. Blain seconded the motion, and the motion carried unanimously.

### **Payment of Bills**

Mr. Seeds made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority. Mr. Crissman seconded the motion, and a unanimous vote followed.

### **Adjournment**

There being no further business, Mr. Crissman made a motion to adjourn the meeting. Mr. Blain seconded the motion, and the meeting adjourned at 4: 52 p.m.

Respectfully submitted,

Maureen Heberle

Approved by,

Gary A. Crissman  
Township Secretary